

Bradley Bourbonnais Swim Club

By-laws

ARTICLE I: NAME

The name of this organization shall be "Bradley Bourbonnais Swim Club".

ARTICLE II: PURPOSE

The purpose is for swimmers to gain skills in individual techniques while having fun with other team members. Through competition on a team, the swimmer develops team morale and supports each other in workouts, competitions and team activities. We are a competitive swim team and improvements of technique and times in competition are two of the most important goals. We believe that the improvement of one's performance is more important than winning. We stress friendship, working together with each other and mutual acceptances as well as a concern and respect for others.

ARTICLE III: MEMBERSHIP

Those eligible for membership shall be all children between the ages of 5 and 18 years, who can demonstrate minimal swimming ability.

ARTICLE IV: HEAD COACH

The duties of the head coach will include:

- Coaches team including preparing practice workouts
- Supervises assistant coaches
- Maintains attendance record of swimmers
- Prepares dual meet and post season championship meet line-ups
- Attends all dual and team USA swim meets
- Assists with and attends team sign-ups and awards banquets
- Maintains individual swimmer best times
- Participates in Board meetings
- Organizes pool set-up for home dual and USA meets
- Maintains current WSI certification and meets USA swimming qualifications

ARTICLE V: ASSISTANT COACH

Section 1. Assistant Head Coach

The duties of Assistant Head Coach will include:

- Attends dual and team USA swim meets
- Assists head coach with duties
- Provides swim instruction to the swim team under the supervision of the head coach
- Maintains USA swimming non-athletic membership

Section 2 Assistant Coach

The duties of the assistant coach will include:

- Provides swim instruction to the swim team under the supervision of the head coach
- Maintains USA swimming non-athletic membership
- Attends swim meets as requested by head coach
- Helps with home meet set-up

ARTICLE VI: BOARD

The board shall be comprised of a maximum of 11 members.

Members of the Board must be parents of current winter BBSC swimmers.

Those wishing to serve on the Board must submit their name to the nominating chairman by Feb 1.

Eligible nominees must be parents of current swimmers with the intent to swim in the following winter season.

Election will be held at the awards banquet following the winter season.

Eligible voters are parents or legal guardians of a current swimmer in good standing.

The new Board goes into effect August 1.

The Board, at the first meeting of the new term, will elect officers from the current group of board members, and committee chairpersons will be assigned for as needed to conduct business.

Officers to be elected are President, Vice-President, Secretary, and Treasurer.

The current board has the authority to dismiss a board member by two-thirds majority of the board, as the board sees fit.

ARTICLE VII: BOARD MEETINGS

The board shall conduct regular business meetings, monthly.

- Meetings shall follow the Roberts rules of order.
- The President or a majority of the board may call special meetings. All board members must have 2 days notice by phone and email including the purpose of the meeting. The meeting shall limited to said purpose.
- All board meetings need a majority of board members including at least one officer to conduct business.

ARTICLE VIII: DUTIES OF THE ELECTED OFFICERS

Section 1. The president shall preside over all meetings of the Bradley-Bourbonnais Swim Club.

Section 2. The Vice-President shall assist the President, and in his/her absence, preside at all meetings.

Section 3. The Secretary shall keep the minutes of the Executive Board, general meeting, and special meeting called by the President.

Section 4. The Treasurer shall receive and keep a record of all funds of the Club. He/she shall present the budget for approval and adoption by the Executive Board. He/she may pay all bills of the Club as budgeted and approved. He/she shall give report at each regular meeting of the Club and at the end of the year, prepare a report for audit, and post an itemized report of the financial operations.

ARTICLE IX: DUES AND FEES

Section 1. The dues, payable to BBSC, shall be an amount as determined from time to time by the Executive Board. A deposit of \$100 shall be made at the time of registration. The second payment shall be made no later than November 30th, and the final payment shall be made no later than January 1st. No delinquent swimmer will be allowed to participate in swim meets. Swimmers residing outside of the BBCHS school district must pay the out of district fee assessed by the BBCHS school board.

Section 2. Dues and fees are payable to the Treasurer.

Section 3. Money will be used for ribbons, concessions, stationery and supplies, salaries and any other expenses incurred in the operation of the Bradley-Bourbonnais Swim Club.

Section 4. There shall be an audit of the Treasurer's books at the close of every year.

ARTICLE X: SWIM PRACTICES

Section 1. Practices shall be scheduled Monday, Wednesday, Thursday and Friday for the winter season. Practice for the summer season will be the same with the addition of Tuesday. The practice schedule is subject to change according to pool availability.

Section 2. Attendance is taken at all practices.

Section 3. Swimmers are expected to attend at least forty percent of the scheduled practices. Failure to do so will result in ineligibility for the primary conference championship meet lineup.

ARTICLE XI: UNITED STATES SWIMMING

Section 1. All athletes participating in the water during practices must be current USA Swimming athlete members.

Section 2. The team will abide by all USA Swimming/ISI Rules and Regulations during practices and while representing Bradley Bourbonnais Swim Club

ARTICLE XII: AMENDMENTS

Section 1. The By-Laws of the Club may be amended at a regular or special meeting to be called by the President. Notice of the meeting and proposed By-Law revisions shall be posted at least two weeks before the meeting date.

Section 2. A two-thirds majority vote of the Board shall be necessary for the adoption of an amendment to these By-Laws.

ARTICLE XIII: PARLIAMENTARY AUTHORITY

The rules contained in the USA Swimming Association shall govern this Club in all cases to which they are applicable and in which they are not inconsistent with these By-Laws.

Revised May 8, 2003

(Typographical corrections made 9/13/06)

Revised December 18, 2006